

AELWYD HOUSING ASSOCIATION LIMITED

STANDARD WORK SPECIFICATION FOR WINDOW CLEANING SERVICES 2018/19

List of Specifications

Specification Type	Area	Task	Performance Standard	Frequency
A	Windows comprising individual flats and staff accommodation	Clean all external glass and glazing	All surfaces to be left clear and free from dirt, dust, grease, bird mess, other deposits, water marks and smears	3 Monthly
B	Window frames comprising individual flats and staff accommodation	Clean all window frames externally	All surfaces to be left clear and free from dirt, dust, grease, bird mess, other deposits, water marks and smears	3 Monthly
C	Windows comprising communal areas (and scheme offices where indicated)	Clean all external glass and glazing	All surfaces to be left clear and free from dirt, dust, grease, bird mess, other deposits, water marks and smears	6 Monthly
D	Window and door frames comprising	Clean all window and door frames externally	All surfaces to be left clear and free from dirt, dust, grease, bird mess, other	6 Monthly

	communal areas and scheme offices		deposits, water marks and smears	
E	Glazed communal doors	Clean all glazed communal doors internally and externally	All surfaces to be left clear and free from dirt, dust, grease, bird mess, other deposits, water marks and smears	6 Monthly

Schemes and Specifications (Refer to Current List of Scheme Contacts)

Scheme	Number of Units / Number of Floor Levels	Association Code / Cost Centre R20111	Specifications Which Apply (See Above)	Comments
Ainon Court, Walker Road, Splott, Cardiff, CF24 2EZ.	10/2	001/CAR1	A,B,C,D,E	Plus inside of window in communal area in Block 2 (Flats 7-10).
Mount Pleasant Court, Evelyn Road, Skewen, Neath, SA10 6NE.	8/2	002/SKE1	A,B,C,D,E	
Plas Carmel, Graigwen Road, Graigwen, Pontypridd, CF37 2TX	26/3	003/PPR1	A,B,C,D,E	Scheme Office. Plus internal ceiling height windows in communal areas; Velux windows in lounges of Flats 17-21 cleaned from inside every three months.
Llys Bethania, Railway Terrace, Resolven, Neath, SA11 4HG	11/3	004/RES1	A,B,C,D,E	

Llys Caeglas, 1 Murray Street, Llanelli, SA15 1DZ	13/3	005/LLA1	A,B,C,D,E	Scheme Office. Also includes Scheme Manager's House
Hafan Elim, North Street, Penydarren, Merthyr Tydfil, CF47 9HW	14/2	006/PDA1	A,B,C,D,E	
St David's Court, Withy Close, Magor, Newport, NP26 3LB	16/2	007/MAG1	A,B,C,D,E	
Splott Baptist Court, Railway Street, Splott, Cardiff, CF24 2EA	24/4	008/CAR2	A,B,C,D,E	Scheme Office. C,D,E increased to three monthly to counter disturbance caused by long term engineering works
Llwyn Derw, Llwynypia Road, Tonypany, CF40 2EL	12/3	009/TPA1	A,B,C,D,E	
McIntyre Court, Commercial Street, Griffithstown, Pontypool, NP4 5DF	5(7)/2	011/GRI1	A,B,C,D,E	Excludes Flats 6 & 7 (residents clean from inside due to inaccessibility).
Bethany Court, Abertonllwyd Street, Treherbert, Rhondda Valley, CF42 5PJ	8/2	012/TRE1	A,B,C,D,E	
Llys Siloh, Llewellyn Street, Pentre, Rhondda Valley, CF41 7BQ	16/4	013/PTR1	A,B,C,D,E	Scheme Office.
Tabernacle Court, Raglan Road, Hengoed, Caerphilly, CF82 7LY	10/3	014/HEN1	A,B,C,D,E	
Cwrt Bethel, Lewis	8/3	015/PCL1	A,B,C,D,E	Internal access required for Flats 7 & 8.

Street, Pontyclun, CF72 9HW				
Hill View, Penrhiwceiber Road, Miskin, Mountain Ash, Cynon Valley, CF45 3SG	15/3	016/MTA1	A,B,C,D,E	
Bethany Close, Central Street, Ystrad Mynach, Caerphilly, CF82 7AR	6/2	017/YDM1	A,B	
Corban Court, Victoria Street, Abertillery, NP13 1PN	6/3	018/ABE1	A,B,C,D,E	Flats only. Internal access required for Flats 9 & 10. Large glazed unit.
The Cedars, Birch Road, Underwood, Llanmartin, Newport, NP18 2JB	10/2	019/LMT1	A,B	
Bethel Place, Llangranog Road, Llanishen, Cardiff, CF14 5BP	10/2	020/CAR3	A,B	
New Chapel Court, Waun Road, Cwmbran, NP44 7JN	8/2	021/CWM1	A,B	
Willie Seager Cottages, Penylan Road, Penylan, Cardiff, CF23 5WS	10/1	WSC/WIL1	A,B	Cottage type bungalows.

Martin Hughes, Housing Manager, 15 March 2018